

Instructions for Applying to the Westbrook Foundation's Messerschmidt Scholarship for Post-Secondary School Students

Introduction

The Westbrook Foundation offers the Messerschmidt Scholarship for residents of Westbrook, Connecticut, who have graduated from high school and are planning to enroll or are currently enrolled as full- or part-time students in accredited two- or four-year colleges/universities and trade schools. **The Foundation gives out multiple one-time awards annually under the Messerschmidt Scholarship name.** Amounts are determined on a case-by-case basis and are dependent on available funds.

I. Eligibility Guidelines

The following basic requirements must be met in order to be eligible for the Messerschmidt Scholarship:

- 1) The applicant must maintain a domicile in Westbrook, Connecticut.
- 2) The applicant must be a high school graduate who is applying to or is currently enrolled in an accredited two- or four-year college/university or trade school to pursue a degree or certification that will advance their career.
- 3) The applicant must have a GPA of 2.7 or higher, both for the last semester of school attended and cumulatively.
- 4) The applicant must demonstrate academic achievement and/or have a record of successful work experience.
- 5) The applicant must demonstrate financial need.*

* If the candidate is eligible for partial reimbursement from their employer or another source, then assistance may still be awarded provided that the necessary information is included. Candidates who are eligible for full reimbursement from any source under any circumstances will not be eligible.

III. Items Application Must Include

The following items must be **postmarked by April 1, 2021**, and mailed to The Westbrook Foundation, Inc.; Attention: Scholarship Committee; P.O. Box 528; Westbrook, CT 06498. Applicants should download and complete the scholarship application form and résumé template (one document) at www.westbrookfoundation.org/scholarships.

- 1) The completed scholarship application form (in Word). The text boxes will automatically expand to accommodate applicant information.
- 2) Résumé (using template provided by Westbrook Foundation).
- 3) A 200- to 300-word essay that describes the applicant's background and details how pursuing post-secondary education will help to advance his or her career.
- 4) Official transcript from most recent school attended. Applicants must arrange to have this mailed to the Westbrook Foundation in time to meet the April 1, 2021, postmark deadline.
- 5) Official SAT or ACT score report (for those planning to enroll in college for the first time).
- 6) Financial Aid Form of the College Scholarship Service of the College Board.
- 7) Two letters of recommendation are required. The letters should be written by individuals who can speak to the applicant's ability to successfully complete their desired course of study. The applicant should arrange to have the two letters mailed directly to the Foundation by the writers, in time to meet the April 1, 2021, postmark deadline.

IV. Notification of Awards

The Westbrook Foundation will notify applicants of its decisions in May or June 2021. Awards for the 2021-2022 academic year will be disbursed directly to the recipient's institution during the month of July 2021, as soon as the following information is received from the recipient via email to scholarships@westbrookfoundation.org:

- 1) The mailing address of the institution's bursar's office.
- 2) Student ID#.

Please note that funds will not be disbursed to institutions until the above information is received by the Westbrook Foundation.